

KLOE 2 REVIEW CODE OF CORPORATE GOVERNANCE - OUTLINE PROJECT WORKPLAN

ID	Task Name	Duration	Start	Finish	1st Quarter											
					4/1	1/1	8/1	5/1	2/1	9/1	6/1	2/0	9/0	6/0	3/0	0/0
1	CGI Outline Plan KLOE 2	52 days	Mon 28/11/11	Tue 07/02/12												
2	Stage 1 - Establish Project Plan	5 days	Mon 28/11/11	Fri 02/12/11												
3	Identify project team	5 days	Mon 28/11/11	Fri 02/12/11												
4	Detail work programme	5 days	Mon 28/11/11	Fri 02/12/11												
5	Detail timetable/milestones	5 days	Mon 28/11/11	Fri 02/12/11												
6	Detail Resource Plan	5 days	Mon 28/11/11	Fri 02/12/11												
7	Develop Risk Register	5 days	Mon 28/11/11	Fri 02/12/11												
8																
9	Stage 2 - Research/Literature Review	15 days	Mon 05/12/11	Fri 23/12/11												
10	Research local authority practice/models	15 days	Mon 05/12/11	Fri 23/12/11												
11																
12	Stage 3 - Undertake critical review	16 days	Mon 26/12/11	Mon 16/01/12												
13	Review the status of the Code of Corporate Governance	16 days	Mon 26/12/11	Mon 16/01/12												
14	Review the status of the supporting documents (policies and procedures)	16 days	Mon 26/12/11	Mon 16/01/12												
15	Appraisal and analysis of the evidence	16 days	Mon 26/12/11	Mon 16/01/12												
16	Consider best option recommendation	16 days	Mon 26/12/11	Mon 16/01/12												
17	Report to Corporate Governance Committee	1 day	Mon 16/01/12	Mon 16/01/12												
18																
19	Stage 4 - Implementation plan	16 days	Tue 17/01/12	Tue 07/02/12												
20	Develop implementation plan / monitoring & review arrangements	15 days	Tue 17/01/12	Mon 06/02/12												
21	Report Plan to Corporate Governance Committee for Approval	1 day	Tue 07/02/12	Tue 07/02/12												
22																
23	Stage 5 - Monitoring and Review	0 days	Tue 07/02/12	Tue 07/02/12												

Project: CGI outline plan Date: Fri 02/12/11	Task		Milestone		External Tasks	
	Split		Summary		External Milestone	
	Progress		Project Summary		Deadline	